Ocular Surgical Recovery Technician
Eau Claire & Milwaukee Areas Available

If you are passionate about helping your community and making a difference in people’s lives, we want you to join our growing team! Lions Eye Bank of Wisconsin is currently looking for an Ocular Surgical Recovery Technician to help support our mission.

Lions Eye Bank of Wisconsin is a nonprofit organization and team of professionals and volunteers, dedicated to the mission of restoring the gift of sight through recovery, transplantation, and education. Our ultimate goal is to improve people’s quality of life through the gift of sight.

Preferred experience: Surgical Technologists, Ophthalmology, EMT or Nursing

Position Objective:
Responsible for the recovery of human eye tissue for transplant and/or research. Participates in the collection of necessary medical, behavioral, laboratory and other data to ensure quality donor tissue.

Essential Duties of the Position:

- Travels to donor location (e.g., hospital, ME/Coroner office, funeral home) to perform the functions of recovery technician. Expected response time to initial dispatch call within 15 minutes, with departure for recovery within 30 minutes of dispatch.
- Provides clear and concise communication with accurate estimated times of arrival.
- Screens donors by performing a thorough review of medical records/information, when available, according to EBAA Medical Standards, FDA Regulations, and LEBW SOPs in consultation with the Administrator on Call as needed.
- Identifies the donor according to LEBW Standard Operating Procedures.
- Facilitates quality recovery while ensuring minimum death to preservation times.
- Obtains adequate blood samples, (pre- and/or post-mortem) for infectious disease testing.
- Adheres to any Coroner/ME requests/restrictions while ensuring LEBW’s Standard Operating Procedures are followed. Communicates any concerns from Coroner/ME personnel to Administrator on Call or Quality Systems.
- Performs donor restoration.
• Performs all required documentation in a thorough, complete, and professional manner.
• Packages tissue, blood samples and documentation for transport
• Provides transport of the transfer tissue, blood samples, and documentation to Lions Transporter drop-off or other location as needed.
• Obtains patient medical records as required.
• Ensures effective and positive communications are maintained with hospital staff, ME/Coroners, tissue banks, OPOs, and funeral homes.
• Assists Quality Systems in conduct of periodic internal audits; assist Community Outreach and Hospital Development with projects and trainings.
• Performs other duties as assigned.

**Minimum Education and Experience Requirements:**
- High school diploma or equivalency required; Associates’ or Bachelor’s degree preferred.
- Surgical tech or other health care professionals (EMT/Paramedic, ER techs, etc.) preferred
- Expertise, skills, and knowledge of ophthalmology or eye bank procedures is a plus.
- Valid driver’s license and reliable, safe and insured vehicle.

**Knowledge, Skills and Abilities necessary to perform essential functions:**
- Excellent verbal and written communication skills.
- Strict attention to detail
- Previously acquired or establish and maintain through understanding of medical terminology.
- Ability to learn and follow all LEBW Standard Operating Procedures regarding donor recovery.
- Ability to effectively manage competing priorities and changing priorities
- Flexible work schedule including nights, weekends, and holidays.
- Must maintain confidentiality and integrity of all donor-related information.
- Must maintain professionalism and confidentiality related to LEBW.
- Must possess dedication and commitment to eye banking and fulfilling the wishes of donors and their families

**Physical/Environmental Demands of the Position:**
- Physical requirements – moderate work. Position requires lifting and moving donors.
- Environment conditions: Must be able to work in hospitals, ME/Coroner’s offices, and funeral homes. Exposure to cornea preservation media and other recovery supplies and reagents; exposure to blood and other bodily fluids; exposure to other chemicals within recovery facility.
- Understanding of Standard Precautions.
- Computer literacy including Word processing and database software.
- Compassionate demeanor when dealing with grieving families.
- Fine motor skills and dexterity.
- Ability to perform and effectively communicate under stressful conditions.
- 24 hour, unrestricted on-call periods
- Long distance driving

**Equipment/Software Used:**
- Computer
- Cell Phone
- Microsoft Software
- Donor Software

**Job Type:** Full-time

**Benefits:**
- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

**Schedule:**
- Monday to Friday
- On call
- Weekends

**Application Question(s):**
- Applicant should be or willing to be fully vaccinated against COVID-19

**Work Location:** On the road