

Dear Valued LEBW Transporters,

Lions Eye Bank of Wisconsin (LEBW) will resume utilizing our LEBW Transporter program beginning Monday, June 1, for outbound tissue only. We anticipate the number of transports to be less than your usual for this time of the year. We want to make sure everyone is up to date with the current adjustments we have implemented to ensure the safety of our volunteers. Please carefully read the following to assure you are fully aware of the newly established guidelines:

- **Pick-up and drop-off locations:**
 - For tissue pick up/drop-off locations that are in a public place (gas station, hotel, etc.), please do **NOT** enter the area to leave the box as you typically would.
 - We are asking all Transporters to wait in the parking lot and physically handoff the box to the next Transporter waiting. We will have our call center gather identifying car information so the Transporters can easily find one another.

- **Outbound surgical tissue only:**
 - Not all clubs will be transporting at their normal capacity during this time.

- **Safety guidelines for all LEBW Transporters**
 - Self-assess for symptoms – do not transport if you are experiencing any of the following:
 - Cough
 - Shortness of breath or difficulty breathing
 - Fever
 - Chills
 - Muscle pain
 - Sore throat
 - New loss of taste or smell
 - As recommended by the CDC, **please wear a mask** for the protection of others and yourself.
 - When transporting tissue, handle it as though it is contaminated to reduce risks.
 - Designate a specific location in your vehicle for placing tissue during transport and try to use that spot every time.
 - Disinfect your vehicle to ensure the area the package has come into contact with is clean.
 - Avoid handling food or drinks while in your vehicle for tissue transports unless you have decontaminated your immediate area of the vehicle.
 - Avoid direct hand-to-hand contact when transferring to the next driver. For example, Driver A places box on/near Driver B's vehicle, and Driver B waits until Driver A has moved 6 feet away to collect the box.
 - Wash hands or use hand sanitizer as soon as possible after a handoff and avoid touching your face until doing so.
 - Practice proper sneeze/cough etiquette.
 - Be aware of specific instructions for the surgical center you are delivering to – some may require face coverings, have limited open entrances, and may require temperature checks to enter.

- **When picking up tissue from LEBW**
 - Minimize time in the building – if you arrive before the scheduled pick up time, please wait in your car. Do not venture beyond the pickup window area.
 - Use the restroom inside the Transporter entrance to wash your hands upon arrival or use the provided hand sanitizer.

We sincerely thank you for your patience and continued support as we navigate through these challenging times. If you have questions about the new guidelines or need additional assistance or information, please contact Stacey Mohr at 877.233.2354, ext. 212 or smohr@lebw.org.

Sincerely,
Stacey Troha
Chief Executive Officer
Lions Eye Bank of Wisconsin